

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
June 13, 2016*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:36 p.m. Responding to roll call were Trustees Boyer, Janik, Mrozek and Nelson. Also present was Librarian Gilman and Business Assistant Brittany Luna.

AUDIENCE TO VISITORS

No audience to visitors.

A motion to close Regular meeting was made by Trustee Mrozek and seconded by Trustee Boyer to go into Executive Session at 7:57 pm.

A motion to open Regular meeting was made by Trustee Nelson seconded by Trustee Boyer.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of April 11, 2016.

It was moved by Trustee Boyer and seconded by Trustee Nelson

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF APRIL 11, 2016 BE APPROVED

AYES..... Boyer, Fitzgerald, Mrozek, Janik and Nelson
NAYS..... None
ABSTAIN..... None
ABSENT..... Kucharski and Seweryn

President Fitzgerald called for additions or corrections to the Minutes of the Executive Session of April 11, 2016.

It was moved by Trustee Nelson and seconded by Trustee Mrozek

- ❖ THAT THE MINUTES OF THE EXECUTIVE SESSION OF APRIL 11, 2016 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Mrozek and Nelson
NAYS..... None
ABSTAIN..... None
ABSENT..... Kucharski and Seweryn

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of May 9, 2016.

It was moved by Trustee Boyer and seconded by President Fitzgerald

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF MAY 9, 2016 BE APPROVED

AYES..... Boyer and Fitzgerald
NAYS..... None
ABSTAIN..... Janik, Mrozek and Nelson
ABSENT..... Kucharski and Seweryn

President Fitzgerald called for additions or corrections to the Minutes of the Special Meeting of May 24, 2016.

It was moved by Trustee Mrozek and seconded by Trustee Boyer

- ❖ THAT THE MINUTES OF THE SPECIAL MEETING OF MAY 24, 2016 BE APPROVED

AYES..... Boyer, Fitzgerald and Mrozek
NAYS..... None
ABSTAIN..... Janik and Nelson
ABSENT..... Kucharski and Seweryn

FINANCIAL REPORTS AND APPROVAL OF BILLS

April and May Income, Balance and Claims Lists were not approved until further clarification from the Library’s bookkeeping company office.

It was moved by Trustee Boyer and seconded by Trustee Mrozek

- ❖ THAT THE JUNE 2016 CLAIMS LIST IN THE AMOUNT OF 117,590.58 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Mrozek and Nelson
NAYS..... None
ABSENT..... Kucharski and Seweryn

COMMUNICATIONS

A thank you card was read and passed around from Samantha Zimmerman.

Chicago Ridge School District PTA 2016-2017 Calendar was passed around.

An article discussing Frankfort Library's 50th anniversary 5K was discussed.

The library's Summer Reading ad placed in the Reporter was shown.

LIBRARIAN'S REPORT

Anne Craig left Directorship of the Illinois State Library.

Windows 10 upgrade will wait until 2017 due to numerous libraries experiencing issues with the upgrade.

The library's auditor has been working with the Village's auditor in order to implement GASB68, which is a new auditing rule.

House Bill 4379 to be effective soon. More information to follow after Director attends a Management Association meeting which will discuss directly how this affects libraries.

Our current page will be crossed trained in Circulation in lieu of hiring an additional Circulation staff member or having a temporary Circulation person over the summer.

MEETINGS/WORKSHOPS ATTENDED

Meeting/Workshop	Date(s)	Who Attended	Department
Readers Advisory Special Interest Group	5/3	Eva	AS
Reaching Forward	5/6	Pam, Paula, Salimah, Melinda, Lori, Kaitlyn, Brittany	AS, YS, Circ, Admin
Library Journal's Day of Dialog UIC	5/11	Eva	AS
Book Expo America	5/12-5/13	Eva	AS
Kamm Insurance	5/5	Rose	Admin
Directors Roundtable Tinley Park Library	5/6	Rose	Admin
BookCon	5/14	Rose	Admin
RWK	5/25	Rose	Admin
C.L.A.S.S. Children's Librarians Association of the South Suburbs	5/2	Rose, Sam	Admin, YS

COMMUNITY EVENTS ATTENDED

Event	Date(s)	Who Attended	Department
Program for Sertoma Centre Clients	5/10	Angie	AS
Program for Sertoma Centre Clients	5/17	Angie	AS

Senior & Friendship Clubs at Village Hall	5/2, 5/9, 5/16, 5/23	Eva	AS
Friends of the Library	5/17	Rose	Admin
Friends of the Library	5/18	Rose	Admin
Ridge Lawn School PTA Meeting	5/3	Irene	YS
Finley Jr. High Caudill Book Party	5/12	Irene	YS
Kolb Elementary School Two Presentations for Summer Reading	5/13	Irene	YS
Finley Jr. High Individual Classroom Summer Reading Presentations	5/16	Irene	YS
Ridge Lawn School Four Habitat Storytimes for 2nd grade	5/19	Irene, Salimah	YS
Our Lady of the Ridge School Individual Classroom Summer Reading Presentations	5/19	Irene, Sam	YS
Finley Jr. High District 127 ½ 5th Grade Step-Up Day	5/20	Irene	YS
Ridge Lawn School Group Classroom Summer Reading Presentations/ 50th Birthday Celebration	5/25	Irene	YS
Ridge Lawn School Community 50th Birthday Celebration	5/25	Irene	YS
Ridge Central School Individual Classroom Summer Reading Presentations	5/26	Irene, Sam	YS
Ridge Central School Teacher/Student Battle of the Books	5/26	Irene, Sam	YS

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

The library's Prevailing Wage Resolution due every June was discussed.

It was moved by Trustee Boyer and seconded by Trustee Mrozek.

❖ THAT THE LIBRARY'S JUNE 2016 PREVAILING WAGE BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Mrozek and Nelson
NAYS..... None
ABSENT..... Kucharski and Seweryn

The Non-Resident Fee was discussed.

It was moved by Trustee Mrozek and seconded by Trustee Nelson.

❖ THAT THE NON-RESIDENT FEE OF \$238.05 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Mrozek and Nelson
NAYS..... None
ABSENT..... Kucharski and Seweryn

The library's HVAC units #2 and #4 will be replaced this year by Amber Mechanical.

It was moved by Trustee Janik and seconded by Trustee Boyer

❖ THAT THE LIBRARY'S HVAC UNITS 2 AND 4 BE REPLACED IN THE AMOUNT OF \$19,845.00 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Mrozek and Nelson
NAYS..... None
ABSENT..... Kucharski and Seweryn

PLA reports were discussed.

TRUSTEE COMMENTS

No Trustee Comments at this time.

ADJOURNMENT

They're being no objections; the meeting was adjourned at 9:35p.m.

Respectfully submitted,

X
Brittany Luna
Business Assistant

X
Mary Jo Janik
Secretary