

*Minutes of Regular Meeting  
Board of Trustees, Chicago Ridge Public Library  
March 14, 2016*

***CALL TO ORDER AND ROLL CALL***

President Fitzgerald called the meeting to order at 7:35 p.m. Responding to roll call were Trustees Mrozek, Seweryn, Kucharski and Nelson. Also present was Librarian Gilman.

Trustee Janik arrived at the meeting at 8pm.

***AUDIENCE TO VISITORS***

Mary Brown, Friends of the Library Treasurer, and Youth Services Assistant Salimah. Youth Services Assistant Salimah, explained her role in the library. President Fitzgerald explained the Board's role.

***APPROVAL OF MINUTES***

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of February 8, 2016.

It was moved by Trustee Nelson and seconded by Trustee Janik.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 8, 2016 BE APPROVED

AYES..... Fitzgerald, Janik, Mrozek and Nelson  
NAYS..... None  
ABSENT..... Boyer  
ABSTAIN..... Kucharski and Seweryn

***FINANCIAL REPORTS AND APPROVAL OF BILLS***

It was moved by Trustee Mrozek and seconded by Trustee Seweryn.

- ❖ THAT THE INCOME STATEMENT AND BALANCE SHEET OF FEBRUARY 29, 2016 BE APPROVED

AYES..... Fitzgerald, Kucharski, Mrozek, Nelson and Seweryn  
NAYS..... None  
ABSENT..... Boyer and Janik

It was moved by Trustee Mrozek and seconded by Vice President Seweryn

- ❖ THAT THE FEBRUARY 2016 CLAIMS LIST IN THE AMOUNT OF \$87,109.69 BE APPROVED

AYES..... Fitzgerald, Kucharski, Mrozek, Nelson and Seweryn  
NAYS..... None  
ABSENT..... Boyer and Janik

### ***COMMUNICATIONS***

An article from the Daily Southtown was passed around highlighting the Village of Oak Lawn and Oak Lawn Public Library's *StoryWalk* program.

### ***LIBRARIAN'S REPORT***

Librarian Gilman attended the following meetings in February.

2/02/16	HVAC Controls Training
2/03/16	Spelling Bee at Finley Junior High
2/04/16	Bed Bug Inspection
2/09/16	SWAN Budget Meeting
2/17/16	Department Head Meeting
2/20/16	Project Linus

Wendy, Administrative Assistant to the library retired on Friday, February 26, 2016.

The Library Director met with Ricoh, our copier company, to go over future plans with copying, faxing and scanning for the patrons.

The Department Heads and the Library Director interviewed six people for the Business Manager position. There will be a second round of interviews.

Librarian Gilman discussed updating policies in the future.

### ***COMMITTEE REPORTS***

No Committee Reports at this time.

### ***UNFINISHED BUSINESS***

There was no Unfinished Business at this time.

### ***NEW BUSINESS***

No New Business at this time.

***TRUSTEE COMMENTS***

No Trustee Comments at this time.

***ADJOURNMENT***

They're being no objections; the meeting was adjourned at 8:31 p.m.

Respectfully submitted,

**X**

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Mary Jo Janik  
Secretary