

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
December 14, 2015*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:30 p.m. Responding to roll call were Trustees Boyer, Janik and Kucharski. Also present was Librarian Gilman and Administrative Assistant Wendy Walztoni.

President Fitzgerald announced that Director Gilman contacted him with the cost of replacing RTU #3 before it was installed.

AUDIENCE TO VISITORS

No visitors present.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of November 9, 2015.

It was moved by Trustee Boyer and seconded by Trustee Kucharski

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 9, 2015 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik and Kucharski
NAYS..... None
ABSENT..... Mrozek, Nelson and Seweryn

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Boyer and seconded by Trustee Kucharski

- ❖ THAT THE INCOME STATEMENT AND BALANCE SHEET OF NOVEMBER 30, 2015 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik and Kucharski
NAYS..... None
ABSENT..... Mrozek, Nelson and Seweryn

It was moved by Trustee Boyer and seconded by Trustee Kucharski

- ❖ THAT THE DECEMBER 2015 CLAIMS LIST IN THE AMOUNT OF \$175,637.40 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Kucharski
NAYS..... None
ABSENT..... Mrozek, Nelson and Seweryn

COMMUNICATIONS

Librarian Gilman received a thank-you from St. Vincent de Paul Society for donations from the Food for Finds program held in October.

A thank-you was received from the Boy Scouts and leaders of Troop 665 for donating to their Annual Pancake Breakfast fundraiser.

A thank-you card from Irene Ciciora was read by board members.

LIBRARIAN'S REPORT

Librarian Gilman attended the following meetings in November.

11/4/15	Finance Committee
11/10/15	SWAN Committee of the Whole
11/12/15	ATLAS
11/13/15	Staff In-Service Day
11/16/15	School District ELA Committee
11/18/15	Friends of the Library

Amber Mechanical replaced rooftop unit 3 and installed in-house controls for the whole HVAC system.

Trustee Mrozek arrived at 7:37 p.m.

Director Gilman informed board members of possible Federal Labor Standards Act changes. Rose will keep Department Heads informed before these changes go into effect.

The Village health insurance is changing, mandatory meetings will be Wednesday and Thursday, December 16th & 17th at the Village Hall.

Library staff are planning "50 Nifty Surprises" for the library's anniversary.

Snow removal has become an issue this year for the library. Public works will remove snow from the parking lot and parking spots Monday-Friday and weekends when available. Director Gilman would like the library maintenance man to remove the snow from the sidewalks and occasionally the parking areas if public works cannot. An offer letter will be drawn up detailing specific details of the job.

The *Library Parking Only* sign on the north side of the building has been knocked down for the second time and now the base is broken.

An incident occurred December 12th and 13th, 2015 involving a patron listening to his music too loud while using the public internet station. Other patrons using the internet stations were complaining of the loud music. After being asked several times to turn the music down by a staff member he started using foul language and aggressive behavior toward her. Librarian Gilman will contact the library attorney for steps to take to have this person banned from the library.

A Chicago Ridge resident emailed Director Gilman with a few questions about the library budget. Rose replied to his email and also forwarded a copy to President Fitzgerald.

The reports from Librarian Wishnick and Librarian Ciciora were included in board packets.

Kathy McSwain has been nominated as an Illinois Library Luminary. A minimum contribution of \$1000.00 is needed for her to receive this designation. The board agreed to donate and the amount will be decided by Director Gilman.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

No New Business at this time.

TRUSTEE COMMENTS

Trustee Janik attended the Lock-In on Friday, December 4th.

An update of The Friends of the Library was shared.

ADJOURNMENT

They're being no objections; the meeting was adjourned at 8:56 p.m.

Respectfully submitted,

X

Wendy Walztoni
Administrative Assistant

X

Mary Jo Janik
Secretary