

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
November 9, 2015*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:30 p.m. Responding to roll call were Trustees Boyer, Janik, Kucharski and Nelson. Also present was Librarian Gilman and Administrative Assistant Wendy Walztoni.

AUDIENCE TO VISITORS

No visitors present.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of September 14, 2015.

It was moved by Trustee Nelson and seconded by Trustee Boyer

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 14, 2015 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik and Nelson
NAYS..... None
ABSTAIN..... Kucharski
ABSENT..... Mrozek and Seweryn

It was moved by Trustee Janik and seconded by Trustee Boyer

- ❖ THAT THE MINUTES OF THE EXECUTIVE SESSION MEETING OF SEPTEMBER 14, 2015 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik and Nelson
NAYS..... None
ABSTAIN..... Kucharski
ABSENT..... Mrozek and Seweryn

It was moved by Trustee Kucharski and seconded by Trustee Boyer

- ❖ THAT THE MINUTES OF THE SPECIAL MEETING OF OCTOBER 12, 2015 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik and Kucharski
NAYS..... None
ABSTAIN..... Nelson
ABSENT..... Mrozek and Seweryn

It was moved by Trustee Boyer and seconded by Trustee Kucharski

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF OCTOBER 12, 2015 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik and Kucharski
NAYS..... None
ABSTAIN..... Nelson
ABSENT..... Mrozek and Seweryn

It was moved by Trustee Boyer and seconded by Trustee Kucharski

- ❖ THAT THE MINUTES OF THE EXECUTIVE SESSION MEETING OF OCTOBER 12, 2015 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik and Kucharski
NAYS..... None
ABSTAIN..... Nelson
ABSENT..... Mrozek and Seweryn

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Boyer and seconded by Trustee Kucharski

- ❖ THAT THE INCOME STATEMENT AND BALANCE SHEET OF OCTOBER 31, 2015 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Kucharski and Nelson
NAYS..... None
ABSENT..... Mrozek and Seweryn

It was moved by Trustee Boyer and seconded by Trustee Janik

- ❖ THAT THE NOVEMBER 2015 CLAIMS LIST IN THE AMOUNT OF \$112,023.42 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Kucharski and Nelson
NAYS..... None
ABSENT..... Mrozek and Seweryn

Trustee Mrozek arrived at 7:36 p.m.

COMMUNICATIONS

No Communications at this time.

LIBRARIAN'S REPORT

Librarian Gilman attended the following meetings in October.

10/1/15	Friends of the Library President
10/6/15	Management Association
10/6/15	Kamm Insurance Group
10/16/15	Legislative Meeting/Palos Hills
10/19/15	Joint Review Board Meeting
10/21/15	Friends of the Library
10/21/15	Department Head Meeting
10/28/15	Administrative Zone Meeting
10/29/15	SWAN New Director's Meeting
10/30/15	SWAN RFID Committee Meeting

Amber Mechanical will be out to check the humidifier and rooftop unit #2 for possible replacement.

Tom Zimmern from All Tech Electric explained the advantages of LED bulb replacements which can be retrofitted into our existing lighting.

Irene Ciciora, Eva Baggili and Melinda Provost attended the Illinois Library Association Conference in Peoria.

Librarian Gilman would like 1-2 staff members to introduce themselves and give a brief synopsis of what their job entails at each board meeting in 2016.

The reports from Librarian Wishnick and Librarian Ciciora were included in board packets, Librarian Ciciora also submitted an ILA Conference report.

The library will be closed Friday, November 13, 2015 for a Staff-In Service Day and the staff Christmas Party will be Friday, December 11, 2015, board members are invited to both.

COMMITTEE REPORTS

The Finance Committee met on Wednesday, November 4, 2015 to review the FY2016 budget. Tonight, board members discussed each category line by line for any amendments.

Librarian Ciciora will be attending the PLA Conference next year in Colorado.

UNFINISHED BUSINESS

Board members agreed to the Wi-Fi Hotspot recommendations submitted by Librarian Powers except to purchase 20 Wi-Fi Hotspots instead of 10.

NEW BUSINESS

It was moved by Trustee Boyer and seconded by Trustee Nelson

- ❖ TO ACCEPT THE RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF THE CHICAGO RIDGE PUBLIC LIBRARY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 BE APPROVED

AYES..... Boyer, Fitzgerald, Janik, Kucharski, Mrozek and Nelson
 NAYS..... None
 ABSENT..... Seweryn

It was moved by Trustee Boyer and seconded by Trustee Mrozek

- ❖ TO APPROVE THE 2016 LIBRARY HOLIDAY DATES

AYES..... Boyer, Fitzgerald, Janik and Mrozek
 NAYS..... None
 ABSTAIN..... Kucharski and Nelson
 ABSENT..... Seweryn

It was moved by Trustee Nelson and seconded by Trustee Janik

- ❖ TO APPROVE THE 2016 LIBRARY BOARD MEETING DATES

AYES..... Fitzgerald, Janik, Kucharski, Mrozek and Nelson
 NAYS..... None
 ABSTAIN..... Boyer
 ABSENT..... Seweryn

2016 Holiday Dates

January 1, 2016
 March 27, 2016
 May 8, 2016
 May 30, 2016
 July 4, 2016
 September 5, 2016
 November 24, 2016
 December 24, 2016
 December 25, 2016
 December 26, 2016
 December 31, 2016

2016 Board Meeting Dates

January 11, 2016
 February 8, 2016
 March 14, 2016
 April 11, 2016
 May 9, 2016
 June 13, 2016
 July 11, 2016
 August 8, 2016
 September 12, 2016
 October 10, 2016
 November 14, 2016
 December 12, 2016

TRUSTEE COMMENTS

President Fitzgerald was notified by Director Gilman that the library had to be evacuated on October 20th due to a burning smell caused by a blown ballast.

A certified and non-certified termination letter will be mailed to the library Page for not calling in and/or showing up after 3 scheduled working days.

Trustee Boyer went to the Block of the Month program on Sunday, November 8, 2015.

An update of The Friends of the Library was shared.

ADJOURNMENT

They're being no objections; the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

X

Wendy Walztoni
Administrative Assistant

X

Mary Jo Janik
Secretary