

*Minutes of Regular Meeting  
Board of Trustees, Chicago Ridge Public Library  
June 11, 2018*

***CALL TO ORDER AND ROLL CALL***

President Fitzgerald called the meeting to order at 7:32 p.m. Responding to roll call were Trustees Grabinski, Nelson, Nestor and Reichard. Also present were Director Wishnick and Administrative Manager Brittany Luna.

***AUDIENCE TO VISITORS***

Jim Leppert from IPRM.

President Fitzgerald made an amendment to the agenda for Jim Leppert to discuss his report. Jim provided an update on the floor settling issue in Youth Services and crack on the North exterior wall. Jim also provided three quotes from companies to diagnose the flooring problem.

***APPROVAL OF MINUTES***

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of May 14, 2018.

It was moved by Trustee Nestor and seconded by Trustee Reichard.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF MAY 14, 2018 BE APPROVED PENDING THE ADDITION OF “INCOME STATEMENT”

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None  
ABSENT..... Haywood and Janik  
ABSTAIN..... None

***FINANCIAL REPORTS AND APPROVAL OF BILLS***

The Income Statement and Balance Sheet for May 31, 2018 have been tabled until further clarification from the Library’s Bookkeeper.

It was moved by Trustee Reichard and seconded by Trustee Nelson.

- ❖ THAT THE JUNE 2018 CLAIMS LIST IN THE AMOUNT OF \$109,448.98 BE APPROVED

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None

ABSENT..... Haywood and Janik

ABSTAIN..... None

### ***COMMUNICATIONS***

Administrative Manager Luna received the corrected May 2018 Claims List from the Bookkeeper.

The State of Illinois budget was passed which included a grant in the amount of \$25,000 rewarded to the Library for technological upgrades.

### ***LIBRARIAN'S REPORT***

Circulation Lead, Elizabeth Wald, started on May 22, 2018.

Multimedia Associate, Rhone Talsma, started on May 2, 2018.

Administrative Manager Luna has started pulling the required documents for the FY2017 audit.

RWK have finished the installation of the six new laptops which have also been used for in-house circulation.

TBS and RWK were on site on May 24, 2018 for the installation of the new Copy/Print management system. The board will receive a demonstration at the end of the meeting.

Youth Services hosted the 16<sup>th</sup> annual Battle of the Books in May. There were 104 participants from Finley Jr. High, Our Lady of the Ridge, Ridge Central, and Ridge Lawn.

Youth Services department attended many school visits to share information about the Summer Reading program.

Adult Services have received memberships for the Museum of Science and Industry, Brookfield Zoo, and the Morton Arboretum for Summer Reading prizes.

### ***COMMITTEE REPORTS***

No Committee Reports at this time.

### ***UNFINISHED BUSINESS***

The board reviewed the summary of bids of geotechnical services that Jim Leppert presented.

It was moved by Trustee Nelson and seconded by Trustee Nestor.

- ❖ THAT THE GEOTECHNICAL SERVICE PROPOSAL FROM TERRACON FOR CORING FLOOR SAMPLES BE APPROVED

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None  
ABSENT..... Haywood and Janik  
ABSTAIN..... None

It was moved by Trustee Nelson and seconded by Trustee Reichard.

- ❖ TO APPROVE THE LIBRARY CLOSING FOR A PORTION OF TIME DURING THE WORK PERFORMED BY TERRACON. THE LIBRARY WILL OPEN IN THE EVENING FOR PATRONS

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None  
ABSENT..... Haywood and Janik  
ABSTAIN..... None

***NEW BUSINESS***

It was moved by Trustee Nestor and seconded by Trustee Grabinski

- ❖ TO ADJOURN TO CLOSED SESSION FOR THE DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THE OPEN MEETINGS ACT, FOR THE PURPOSE OF THE SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06 [5 ILCS 120/2 (c) (21)] AT 8:24 PM.

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None  
ABSENT..... Haywood and Janik

It was moved by Trustee Nelson and seconded by Trustee Reichard

- ❖ TO RECONVENE TO OPEN REGULAR SESSION AFTER MEETING IN EXECUTIVE SESSION AT 8:30 PM.

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None  
ABSENT..... Haywood and Janik

It was moved by Trustee Nelson and seconded by Trustee Reichard

- ❖ TO KEEP THE EXECUTIVE SESSION MINUTES OF APRIL 17, 2017, MAY 1, 2017, JUNE 5, 2017, JUNE 10, 2017 (2), JUNE 12, 2017, AUGUST 14, 2017, OCTOBER 9, 2017, DECEMBER 11, 2017 CLOSED AND CONFIDENTIAL BE ACCEPTED

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None  
ABSENT..... Haywood and Janik

It was moved by Trustee Nelson and seconded by Trustee Reichard

❖ TO ACCEPT RESOLUTION NO. 2018-6 ADOPTING THE PREVAILING WAGE RATES FOR LABORERS, WORKERS AND MECHANICS EMPLOYED BY THE CHICAGO RIDGE PUBLIC LIBRARY

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None  
ABSENT..... Haywood and Janik

It was moved by Trustee Nestor and seconded by Trustee Reichard

❖ TO CANCEL THE JULY 9, 2018 REGULAR BOARD MEETING

AYES..... Fitzgerald, Grabinski, Nelson, Nestor and Reichard  
NAYS..... None  
ABSENT..... Haywood and Janik

Director Wishnick discussed the plan for Summer Meals. The library will be participating in the program three days a week.

Director Wishnick is starting a strategic planning process. Further information to follow.

***TRUSTEE COMMENTS***

No Trustee Comments at this time.

***ADJOURNMENT***

There being no objections; the meeting was adjourned 9:15 p.m.

Respectfully submitted,

X

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Brittany Luna  
Administrative Manager

X

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Richard Fitzgerald  
President