

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
January 8, 2018*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:32 p.m. Responding to roll call were Trustees Haywood, Janik, Nelson, Nestor and Reichard. Also present was Director Wishnick and Business Assistant Brittany Luna.

AUDIENCE TO VISITORS

James Leppert; President of IPRM Construction Management

James inspected the Youth Services' floors on January 4, 2018. He provided recommendations and a synopsis of a few repairs to the floors and a crack on the North end of the exterior wall.

James Leppert left the meeting at 7:55 p.m.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Executive Session of December 11, 2017.

It was moved by Trustee Janik and seconded by Trustee Reichard.

- ❖ THAT THE MINUTES OF THE EXECUTIVE SESSION OF DECEMBER 11, 2017 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... Nelson and Nestor

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of December 11, 2017.

It was moved by Trustee Janik and seconded by Trustee Reichard.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF DECEMBER 11, 2017 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... Nelson and Nestor

FINANCIAL REPORTS AND APPROVAL OF BILLS

Business Assistant Luna provided clarification from the Library’s Bookkeeper regarding the PNG Grant.

It was moved by Trustee Reichard and seconded by Trustee Janik.

- ❖ THAT THE INCOME AND BALANCE SHEET OF NOVEMBER 30, 2017 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Nelson, Nestor and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... None

It was moved by Trustee Reichard and seconded by Trustee Nelson.

- ❖ THAT THE INCOME AND BALANCE SHEET OF DECEMBER 31, 2017 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Nelson, Nestor and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... None

It was moved by Trustee Reichard and seconded by Trustee Nelson.

- ❖ THAT THE JANUARY CLAIMS LIST IN THE AMOUNT OF \$94,548.65 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Nelson, Nestor and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... None

COMMUNICATIONS

State Representative Kelly Burke sent a card congratulating the Library on receiving the Project Next Generation grant.

The Reporter published a feature on Youth Services’ Beauty and the Beast program.

Director Wishnick contacted the Reporter to post information on the open Trustee seat.

Information regarding the ILA Library Trustee Forum was discussed.

LIBRARIAN'S REPORT

The partition in the meeting room is needed to have repairs done. The Library has received two quotes to fix or replace the partition.

Director Wishnick will follow up with James Leppert and look for other estimates for repairing the floors in Youth Services.

The 2018 Per Capita Grant has been submitted.

Director Wishnick attended both Village Board meetings regarding the FY 2018 budget. The Village passed the Library's budget.

An analysis and review of 2017 statistics will be provided at the February meeting.

Upon the Lawyer's review of the RWK contract; the monthly contract has been signed and effective January 1, 2018.

Self-Checkout has a planned installation date on February 20, 2018.

A total of 101 gloves, 23 scarves, 6 socks, 27 sets, and 107 hats were collected on the Library's hat and mitten trees. Items were distributed to the schools for them to pass out to adults and children in need.

The annual PLA conference was discussed.

Librarian Ciciora was invited to visit a 6th grade classroom at Finley Jr. High to discuss resources available at the Library, study skills, and place value in math. Librarian Ciciora was asked to attend the classroom monthly.

The new Teen Book Club; "Keeping Up With the Books," is in full effect with Youth Services Associate Pierce choosing the first book to be read and having the club work together to choose the next book.

The Youth Services Winter Reading Program will begin on January 15, 2018 with the theme of "Read to Succeed!" Participants will check-in once a week to receive a different prize. The program is sponsored by the Chicago Wolves and a player will be visiting the Library in February.

Adult Services Associate Baggili received positive feedback from her trips to the Senior Club with books for seniors to check out despite the weather. Her visits are always appreciated.

Adult Services put together displays of holiday books and a display of titles from the many "Best of 2017" lists. These displays were very popular. Program Coordinator Lysik created special displays to promote upcoming programs which is promoting patrons to register.

The Adult Services Winter Reading Program will begin on January, 8, 2017.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

It was moved by Trustee Haywood and seconded by Trustee Nelson

- ❖ THAT UPON PENDING EDITS THE LIBRARY BOARD PASSED THE UPDATED SEXUAL HARASSMENT POLICY

AYES..... Fitzgerald, Haywood, Janik, Nelson, Nestor and Reichard
 NAYS..... None
 ABSENT..... None
 ABSTAIN..... None

TRUSTEE COMMENTS

No Trustee Comments at this time.

ADJOURNMENT

There being no objections; the meeting was adjourned at 9:26 p.m.

Respectfully submitted,

X

Brittany Luna
Business Assistant

X

Edward Haywood
Secretary