

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
November 13, 2017*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:34 p.m. Responding to roll call were Trustees Haywood, Janik, Nelson and Reichard. Also present was Director Wishnick and Business Assistant Brittany Luna.

AUDIENCE TO VISITORS

Alicia Jackson, Head of Adult Services, introduced herself and gave a brief synopsis of her Library career.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of October 9, 2017.

It was moved by Trustee Janik and seconded by Trustee Reichard.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF OCTOBER 9, 2017 BE APPROVED

AYES..... Fitzgerald, Janik, Nelson and Reichard
NAYS..... None
ABSENT..... Meyer
ABSTAIN..... Haywood

President Fitzgerald called for additions or corrections to the Minutes of the Budget Committee Meeting of October 23, 2017.

It was moved by Trustee Reichard and seconded by Trustee Nelson.

- ❖ THAT THE MINUTES OF THE BUDGET COMMITTEE MEETING OF OCTOBER 23, 2017 BE APPROVED

AYES..... Fitzgerald, Nelson and Reichard
NAYS..... None
ABSENT..... Meyer
ABSTAIN..... Haywood and Janik

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Reichard and seconded by Trustee Nelson.

- ❖ THAT THE INCOME STATEMENT AND BALANCE SHEET OF OCTOBER 31, 2017 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Nelson and Reichard
NAYS..... None
ABSENT..... Meyer
ABSTAIN..... None

It was moved by Trustee Reichard and seconded by Trustee Janik.

- ❖ THAT THE NOVEMBER CLAIMS LIST IN THE AMOUNT OF \$130,368.04 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Nelson and Reichard
NAYS..... None
ABSENT..... Meyer
ABSTAIN..... None

COMMUNICATIONS

Articles from the Reporter featuring the Meet and Greet with State Representative, Kelly Burke, and State Senator, Bill Cunningham; Jon’s Way Hallo-Teen Dance, and the Friends of the Library Tea Party were passed around.

LIBRARIAN’S REPORT

Circulation Clerk Chris Silbernagel resigned on October 17, 2017. A Circulation Clerk job ad has been placed on the front door and on RAILS Job board.

Eva Baggili, Brittany Luna, Lori Lysik, Samantha Zimmerman, and Dana Wishnick all attended the 2017 ILA conference.

Filters are now functioning properly in Youth Services.

Irene Ciciora, Brittany Luna, and Dana Wishnick have all met with RWK to discuss concerns and cost. The Library has since received three quotes from other IT companies.

The Jon’s Way Chicago Ridge Youth Group Hallo-Teen Dance was held at the Library on October 27, 2017. There were 99 teens and 16 adult chaperones in attendance. The Library has received a lot of praise for holding this event.

The Circulation staff collected 405 items in the amount of \$314.50 for Food for Fines.

Youth Services Fall Reading program, “Tale as Old as Time!” have 117 children and teens signed up so far.

Vandella Brown at the Illinois State Library praised Youth Services' PNG Veteran project with an exemplary status. A quote from Vandella Brown will be included in the upcoming newsletter.

Pop-Up Gaming Program is very popular with 122 children and teens playing the Wii during the month of November.

The Pre-K Parent workshop was offered for families in District 127 ½.

The month of October was popular for teens with the Volunteer thank you lock-in and the Jon's Way Hallo-Teen dance.

Librarian Ciciora was invited to attend the Our Lady of the Ridge Trick or Trunk event. Children and teachers were excited to see the library being represented.

Eva Baggili, Adult Services Associate, was the primary presenter on the Soon To Be Famous Illinois Author panel at ILA. This session was filled to capacity with attendees from various libraries all across Illinois.

On October 6, 2017 Adult Services Baggili and Librarian Jackson attended a presentation on MOSAICS: Muslim Voices in America, an ongoing grant-funded project at Moraine Valley Community College.

The Book-A-Librarian appointments were popular during the month of October with sessions varying including lessons on working new phones, selling on eBay, posting a job listing on Craigslist and more.

Adult Services now has a new desk schedule to better schedule Book-A-Librarian sessions.

COMMITTEE REPORTS

The Finance Committee met on Monday, October 23, 2017 to review the FY2018 budget.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

It was moved by Trustee Nelson and seconded by Trustee Reichard

- ❖ TO ACCEPT THE RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF THE CHICAGO RIDGE PUBLIC LIBRARY FOR THE FISCAL YEAR

BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 BE
APPROVED

AYES..... Fitzgerald, Haywood, Janik, Nelson and Reichard
NAYS..... None
ABSENT..... Meyer
ABTAIN..... None

A discussion was held regarding the payroll scale and the IMRF circulation clerk position.

Executive Session wasn't held as it was unnecessary.

TRUSTEE COMMENTS

No Trustee Comments at this time.

ADJOURNMENT

There being no objections; the meeting was adjourned at 9:18 p.m.

Respectfully submitted,

X

Brittany Luna
Business Assistant

X

Mary Jo Janik
Vice President