

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
August 14, 2017*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:33 p.m. Responding to roll call were Trustees Haywood, Janik, Meyer, Nelson and Reichard. Also present were Director Wishnick and Business Assistant Brittany Luna.

AUDIENCE TO VISITORS

No audience to visitors.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Executive Session Meeting of June 10, 2017.

It was moved by Trustee Meyer and seconded by Trustee Reichard.

- ❖ THAT THE MINUTES OF THE EXECUTIVE SESSION MEETING OF JUNE 10, 2017 BE APPROVED

AYES..... Fitzgerald, Janik, Meyer and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... Haywood and Nelson

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of July 10, 2017.

It was moved by Trustee Meyer and seconded by Trustee Reichard.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 12, 2017 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Meyer and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... Nelson

President Fitzgerald called for additions or corrections to the Minutes of the Executive Session Meeting of July 10, 2017.

The minutes were approved, subject to the correction being made.

It was moved by Trustee Reichard and seconded by Trustee Meyer.

- ❖ THAT THE MINUTES OF THE EXECUTIVE SESSION MEETING OF JUNE 10, 2017 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Meyer and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... Nelson

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Reichard and seconded by Trustee Janik.

- ❖ THAT THE INCOME STATEMENT AND BALANCE SHEET OF JULY 31, 2017 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Meyer, Nelson and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... None

It was moved by Trustee Reichard and seconded by Trustee Janik.

- ❖ THAT THE AUGUST CLAIMS LIST IN THE AMOUNT OF \$105,030.83 BE APPROVED

AYES..... Fitzgerald, Haywood, Janik, Meyer, Nelson and Reichard
NAYS..... None
ABSENT..... None
ABSTAIN..... None

COMMUNICATIONS

An article published in the Reporter about the Ice Cream Social and Volunteens was shared.

Thank you cards for the Board were passed around.

Cards were passed around from the Powers Family.

Cards were passed around from the family of former Youth Services Librarian, Harriett Clark.

LIBRARIAN'S REPORT

Circulation Clerk Anna Baggili's last day was July 25, 2017.

Librarian Pamela Lessner has resigned but will help out when needed.

Librarian Paula Johnson has accepted an IMRF position in the Youth Services department.

The Head of Adult Services was placed on the RAILS website. Interviews will be conducted the second and third week of August.

Circulation has hired 3 new clerks.

Director Wishnick met with RWK owner, Jeff Reiter, for a quarterly review meeting. The Library is looking to convert Patron Wi-Fi from Cassie Spot to Cisco-Meraki.

The library purchased five more scholarships for the Career Online High School. Two new students have qualified. There are seven adults in the program.

The Youth Services Department offered 42 programs with 1,352 library patrons attending. The Summer Reading program ended on August 11, 2017.

Librarian Ciciora submitted six Veteran interviews to the Library of Congress Veterans History Project and the Illinois Veterans History Project as part of the Project Next Generation Grant.

Tale as Old as Time, Beauty and the Beast Fall Reading Program will begin on Monday, September 18, 2017.

New signage has been on the stacks in the Adult Services Department.

Adult Services plans to add a sit down fifteen minute computer.

A representative from Random House held a presentation of preview of new books. Attendees received a tote bag and advanced reading copies.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

The policy for the Board's Chromebooks was discussed. Chromebooks were then distributed to the Trustees.

An HVAC unit needs a compressor replacement. The Library will receive a quote on possibly replacing the remaining units.

Business Assistant will look into variations of locks and alarms.

NEW BUSINESS

Director Wishnick met with John McCabe from EnvisionWare for a solution on our Copy/Print Management. This solution would also serve as a self-checkout station.

TBS will visiting the Library to demonstrate their Copy/Print Management.

A motion to close the Regular meeting was made by Trustee Janik and seconded by Trustee Reichard to go into Executive Session at 9:09 p.m.

A motion to open the Regular meeting was made by Trustee Meyer and seconded by Trustee Nelson at 9:56 p.m.

It was moved by Trustee Janik and seconded by Trustee Meyer

- ❖ THAT THE BOARD APPROVES A TWELVE WEEK COMPENSATION FOR ADDITIONAL DUTIES FOR INTERIM DIRECTOR IRENE CICIORA TO BE 25% OF HER BASE SALARY FOR TWELVE WEEKS

AYES..... Fitzgerald, Haywood, Janik, Meyer, Nelson and Reichard
NAYS..... None
ABSENT..... None

It was moved by Trustee Janik and seconded by Trustee Meyer

- ❖ THAT THE BOARD APPROVES A TWELVE WEEK COMPENSATION FOR ADDITIONAL DUTIES FOR BUSINESS ASSISTANT BRITTANY LUNA TO BE 25% OF HER BASE SALARY FOR TWELVE WEEKS

AYES..... Fitzgerald, Haywood, Janik, Meyer, Nelson and Reichard
NAYS..... None
ABSENT..... None

TRUSTEE COMMENTS

No Trustee Comments at this time.

ADJOURNMENT

There being no objections; the meeting was adjourned at 10:03 p.m.

Respectfully submitted,

X

Brittany Luna
Business Assistant

X

Cindy Meyer
Secretary