

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
May 1, 2017*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 8:19 p.m. Responding to roll call were Trustees Janik, Meyer, Nelson and Reichard. Also present was Librarian Ciciora and Business Assistant Brittany Luna.

AUDIENCE TO VISITORS

Liz Drogos, Sylvia Hayes, and Sandy Klau.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of April 10, 2017; subject to the change being made.

It was moved by Trustee Nelson and seconded by Trustee Janik.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF APRIL 10, 2017 BE APPROVED

AYES..... Fitzgerald, Janik and Nelson
NAYS..... None
ABSENT..... None
ABSTAIN..... Meyer and Reichard

President Fitzgerald called for additions or corrections to the Minutes of the Special Meeting of April 17, 2017.

It was moved by Trustee Nelson and seconded by Trustee Janik.

- ❖ THAT THE MINUTES OF THE SPECIAL MEETING OF APRIL 17, 2017 BE APPROVED

AYES..... Fitzgerald, Janik and Nelson
NAYS..... None
ABSENT..... None
ABSTAIN..... Meyer and Reichard

FINANCIAL REPORTS AND APPROVAL OF BILLS

Due to rescheduling the Board Meeting; Financial Reports and Claims Lists were not provided.

COMMUNICATIONS

A flyer from Ed Moody regarding Car Seat Safety was presented.
A thank you note from a patron was read aloud.
The Reporter published an article about the Dr. Seuss Night the library hosted.
A report of our PNG Grant was presented.

LIBRARIAN'S REPORT

Librarian Gilman's last day was April 21, 2017.

Librarian Ciciora gave daily motivational messages as well as treats to the staff during National Library Week.

Librarian Ciciora now serves as the Chicago Ridge Lions Executive Board for the position of first Director.

The annual ALA Conference will be held Friday, June 23rd – Tuesday, June 27th at the McCormick Place.

The Friends of Library Book Sale will be held on Friday, June 9 and Saturday, June 10.

The Friends of the Library have planned their Ice Cream Social, which will take place on Wednesday, August 2 and a variety of entertainment suggestions were provided to them.

Business Assistant Luna has been in contact with Emergency Lock regarding changing the locks throughout the building.

Staff In-Service Day is scheduled for Friday, May 26 from 9am-1pm. Staff will receive CPR and AED training. The Library will be open from 1-5.

The Library will keep their regular hours of 9am-5pm on Saturday, July 29 for the RidgeFest.

Youth Services held their annual Library Egg Hunt this month with 212 patrons attending.

The third component of the Project Next Generation grant, Videography Club, continued. Tweens and teens conducted interviews with local Veterans. The fourth component of the PNG Grant will be Circuitry.

Project Next Generation Mentor, Vandella Brown, gave wonderful feedback and praise in the quarterly grant report.

The Volunteens will paint a "Reading by Design" mural on Friday, June 16 at 5pm.

Adult Services provided tax forms for the community. The Library is one of the last places to obtain physical forms.

All five scholarship students in the Career Online High School have made it past the probationary period. The Adult Services department is looking for ways to fund additional scholarships.

The department is currently in the process of rearranging their fiction collection so that their Large Print books are closest to the Circulation desk.

Adult Services staff continue to keep busy with Book-A-Librarian sessions; where patrons have the opportunity to learn ESL, genealogy, computer help, resume help, and conducting research in nursing.

PrinterOn is now functional and gives patrons the opportunity to print from home, laptops, smartphone, and tablets.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

ATLAS Trustee workshop was registered.

Liz Drogos and Sandy Klaud expressed their interest in the open trustee vacancies.

NEW BUSINESS

The library's HVAC contract renewal was discussed.

It was moved by Trustee Reichard and seconded by Trustee Meyer

❖ **THAT THE LIBRARY'S HVAC CONTRACT BE APPROVED**

AYES..... Fitzgerald, Janik, Meyer, Nelson and Reichard

NAYS..... None

ABSENT..... None

A motion to close Regular meeting was made by Trustee Janik and seconded by Trustee Nelson to go into Executive Session at 9:39 p.m.

A motion to open Regular meeting was made by Trustee Janik and seconded by Trustee Meyer at 10:40 p.m.

TRUSTEE COMMENTS

No Trustee Comments at this time

ADJOURNMENT

There being no objections; the meeting was adjourned at 10:40 p.m.

Respectfully submitted,

X

Brittany Luna
Business Assistant

X

Cindy Meyer
Secretary