

Blue Island Public Library
Board of Trustees Meeting
July 15, 2015
Library Conference Room, 7 p.m.

MINUTES

- I. **Call to Order** – Director Waltman and Vice President Orozco called the meeting to order at 7:03 pm
- II. **Roll Call**
Present: Trustees Brown, Castillo, Martino, Mason Terzakis, Orozco, Perez, Prater
Absent: Trustee Sklom
- III. **Introduction of Guests, public comment**
None.
- IV. **Reading of Regular Meeting Minutes (action), Reading of Executive Session Minutes (action)**
Trustee Martino motioned and Trustee Prater seconded the approval of the regular meeting minutes from June 17, 2015. Motion carried.
Trustee Mason Terzakis motioned and Trustee Prater seconded the approval of the Executive Session minutes from the meeting June 17, 2015, adding the phrase “due to performance issues” near the end of the only sentence that is the second paragraph of the minutes. Motion carried.
- V. **Financial Report (action)**
 - a. **Revenue & Expense**
 - b. **Payables**
 - c. **Balance Sheet**Trustee Martino motioned and Trustee Perez seconded to pay the payables in the amount of \$39,680.72. **Ayes:** Brown, Castillo, Martino, Mason Terzakis, Orozco, Perez, Prater. **Nays:** None. **Abstentions:** None. Motion carried.
- VI. **Director’s Report**
 - a. Carpeting/flooring update – Director Waltman reported everything is in place for the bids for the carpeting and that this will be a discussion item at the next meeting, to be decided before Friday, August 21.
 - b. More funds from city – the most recent audit revealed funds in excess of \$200,000 were owed the library from the city and the city has been contacted about this and payment has been made. Apparently the confusion was based on the city not calculating payments back far enough in the year (should have gone back to May, but only started calculating from August).
 - c. Reference restructure continued – staff settling in physically to new spaces
 - d. Audits – almost complete for both May 1, 2013-December, 2013 and January 1, 2014 – December, 2014.
 - e. Parade – Director Waltman and FOL President Sandy Martinez participated in the July 4 parade
 - f. Staff incentives – Monthly Customer Service Award and Monthly Staff Spotlight
- VII. **Old Business**
 - a. Executive Session for the purposes of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body” (5 ILCS 120/2(c)(1)).

Trustee Orozco motioned and Trustee Castillo seconded to go into Executive Session at 7:47 pm.

Trustee Martino motioned and Trustee Brown seconded to come out of Executive Session at 8:02 pm.

- b. Trustee FOIA and OMA reminder, questions – Trustee Orozco completed the OMA training and submitted her certificate of completion to Director Waltman. Trustee Brown mentioned being almost finished with the OMA training.

VIII. New Business

- a. Klein CD – up for renewal 7/22/15 (action)

After some discussion about the options and the minimal amount gained by changing the length of time on the CD Trustee Mason Terzakis motioned and Trustee Castillo seconded to reinvest the CD for one year or whatever period that is as close to one year as possible.

Motion carried.

- b. African American History display

Trustee Orozco mentioned interest in developing an African American History display, citing the numerous items she has gathered over the years as coordinator of events for Black History Month celebrations in Blue Island. After some discussion it was agreed she should contact Mike at the Blue Island Historical Society for help determining what might be useful to the Historical Society and what might be better for a library display, and, possibly, help identifying various items. Once that is done Trustee Orozco can work with Director Waltman to see about creating a display with identified items of import that can be placed in the lower level meeting room.

IX. Legislative Updates

- a. IMRF update – IMRF, the retirement plan for all full-time and some part-time library employees (Illinois Municipal Retirement Fund), is fully funded and stable and unaffected by any pension reform legislation.

X. General Communication

- a. None – Director Waltman mentioned a thank you card received from a librarian for her participation in a library director mentoring session.
- b. Open discussion – Trustees have been asked to provide self-pictures to Director Waltman, similar to the staff pictures. These will be for the staff and for the web site.

XI. Adjournment

Trustee Mason Terzakis motioned and Trustee Prater seconded to adjourn the meeting at 8:23 pm. Motion carried.