Blue Island Public Library

Board of Trustees Meeting Minutes

July 16, 2014

1. **Call to Order**

The meeting was called to order at 7:03 p.m.

1. **Roll Call**

Present: Helene Camp, Mary Carvlin, Joe Egert, Jennifer Helmin, Judy Jones, Mary Martino, Kevin Murphy and Julie Sklom.

1. **Introduction of guests**

Phil Kadner, reporter for the Southtown newspaper introduced himself.

BIPL attorney Roger Ritzman joined the meeting by phone at 7:10 pm.

Trustee Judy Jones motioned the board go into executive session (based on the fact that eminent legal action would be discussed) at 7:13 pm. Trustee Sklom seconded. Phil Kadner left the room.

Trustee Martino motioned to come out of executive session at 7:39 pm. Trustee Murphy seconded.

Trustee Egert motioned that attorney Roger Ritzman prepare a letter to be sent to the city of Blue Island stating the legal issues related to the city’s reduction of the library’s 2013 levy. Trustee Murphy seconded. All approved.

1. **Reading of Minutes**

The minutes from the June 26, 2014 meeting were read. Director Waltman suggested one correction to the section mentioning a FOIA request. Preparations were made for the request but no such request was received. With that change, Trustee Sklom motioned to approve the minutes and Trustee Martino seconded. Roll was taken and all approved.

1. **Financial Report**

The payables were reviewed, noting again, a reduction in expenditures. Trustee Murphy made a motion to accept the payables; Trustee Sklom seconded. All approved.

1. **Library Updates**

Legislation regarding FOIA is being presented and still working through the process.

1. **Director’s Report**
   1. Audit in progress
   2. TBS/Paper Cut demo. – product coming December, 2014
   3. Meetings with city
   4. SIRSI-DYNIX coming April, 2015
2. **Old Business**
   1. Tuition Policy

Director Waltman presented a revised Tuition Policy which includes: length of service before consideration, maximum percentages allowed and maximum dollar amount allowed per fiscal year. Some discussion ensued. Trustee Helmin motioned to approve the policy; Trustee Martino seconded. Ayes: Camp, Egert, Helmin, Jones, Martino, Murphy, Sklom. Nayes: None. Abstentions: Martino. Policy was approved.

* 1. Computer and Internet Policy

Director Waltman presented wording to be added to the current policy which addresses adults using computers in the children’s department. Variations on the wording were discussed and agreed upon. Trustee Sklom motioned to approve the policy with the agreed upon wording; Trustee Martino seconded. All approved.

1. **New Business**
   1. Per Capita Requirements – Trustee Murphy will handle the Trustee “Edge” required component for the 2014 Per Capita grant.
   2. Discussion of Levy and funding – completed
2. **General Communication**

None.

1. **Adjournment**

Trustee Helmin motioned to adjourn the meeting at 8:48; Trustee Sklom seconded.