

Blue Island Public Library
Board of Trustees Meeting
November 18, 2020 Minutes
Library Meeting Room/ Zoom Online Meeting 7:00pm

- I. Call to Order 7:04pm by President Orozco
- II. Roll Call
 - Present in person: Trustees Orozco
 - Present via Zoom Meeting: Trustees Mason Terzakis, Martin, Nunez, Peters, Brown
 - Also present: Director Anna Wassenar
 - Absent: Trustee Jackson and DiPace Greene
- III. Public Comment: None
- IV. Reading of October 2020 Meeting Minutes
 - a. Trustee Nunez motioned to accept the October 2020 meeting minutes with correction; Trustee Brown seconded the motion.
 - i. Roll Call:
 - 1. Brown-Aye
 - 2. Martin- Aye
 - 3. Mason Terzakis- Aye
 - 4. Nunez- Aye
 - 5. Orozco- Aye
 - 6. Peters- Aye
- V. Financial Report
 - a. Revenue & Expense >Report reviewed
 - b. Balance sheet > Reviewed
 - c. Trustee Brown motioned to approve payables of \$43,587.44; Trustee Mason Terzakis seconded the motion.
 - i. Payables Roll Call: 7:20
 - 1. Brown-Aye
 - 2. Kinney-Aye
 - 3. Martin- Aye
 - 4. Mason Terzakis- Aye
 - 5. Nunez-Aye
 - 6. Orozco- Aye
 - 7. Peters- Aye
 - ii. Revenue & Expense Roll Call: 7:22
 - 1. Brown-Aye
 - 2. Kinney-Aye
 - 3. Martin- Aye
 - 4. Mason Terzakis- Aye
 - 5. Nunez-Aye
 - 6. Orozco- Aye
 - 7. Peters- Aye
 - iii. Balance Sheet Roll Call: 7:23
 - 1. Brown-Aye
 - 2. Kinney-Aye

3. Martin- Aye
4. Mason Terzakis- Aye
5. Nunez-Aye
6. Orozco- Aye
7. Peters- Aye

VI. Director's Report > Reviewed

VII. Unfinished Business

- a. New stay at home order is underway, the library will continue following the Retail recommendations. Continuing with a maximum of 25 people in the building at any time. The library will be at reduced hours until further notice.
- b. Chapters 1-4 of Standards, updates to the library will be planned for 2021.
- c. Budget: Trustee Mason Terzakis made a motion to approve the budget for 2021 as submitted by Director Wassenaar with the adjustment of \$500 for Children's electronic books; Trustee Nunez seconded.
 - i. Roll Call: 7:48pm
 1. Brown- Aye
 2. Kinney-Aye
 3. Martin- Aye
 4. Mason Terzakis- Aye
 5. Nunez- Aye
 6. Orozco- Aye
 7. Peters- Aye
- d. Unpaid days off 2021: Trustee Nunez made a motion to close the Library on December 26th, 2021 as an unpaid day off for employees; Trustee Peters seconded.
 - i. Roll Call:
 1. Brown- Aye
 2. Kinney-Aye
 3. Martin- Aye
 4. Mason Terzakis- Aye
 5. Nunez- Aye
 6. Orozco- Aye
 7. Peters- Aye
- e. December 2020 Meeting: Trustee Orozco made a motion to schedule a Library Board meeting for December 16, 2020 at 7:00pm; Trustee Brown seconded.
 - i. Roll Call:
 1. Brown- Aye
 2. Kinney-Aye
 3. Martin- Aye
 4. Mason Terzakis- Aye
 5. Nunez- Aye
 6. Orozco- Aye
 7. Peters- Aye

VIII. New Business

- a. Executive Session for the purposes of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body” (5 ILCS 120/2/©(1)).
 - b. Trustee Nunez made a motion to approve staff raises at 2%; Trustee Brown seconded.
 - i. Roll Call: 8:10pm
 - 1. Brown- Aye
 - 2. Kinney-Aye
 - 3. Martin- Aye
 - 4. Mason Terzakis- Aye
 - 5. Nunez- Aye
 - 6. Orozco- Aye
 - 7. Peters- Aye
 - c. Banned Patron (October 29, 2020) the board will review policies in 2021.
 - d. Library Director Review: Trustee Peters made a motion to approve a 3% raise in compensation beginning January 2021; Trustee Nunez seconded.
 - i. Roll Call: 8:57pm
 - 1. Brown- Aye
 - 2. Kinney-Aye
 - 3. Martin- Aye
 - 4. Mason Terzakis- Aye
 - 5. Nunez- Aye
 - 6. Orozco- Aye
 - 7. Peters- Aye
- IX. General Communication: The board requests department managers come to board meetings beginning in 2021 for department presentations.
- X. Trustee Orozco motioned to adjourn; Trustee Nunez seconded.
 - i. Roll Call: 9:04pm
 - 1. Brown- Aye
 - 2. Kinney-Aye
 - 3. Martin- Aye
 - 4. Mason Terzakis- Aye
 - 5. Nunez- Aye
 - 6. Orozco- Aye
 - 7. Peters- Aye
- XI. The next board meeting will be held on December 16, 2020 at 7:00pm