

BLUE ISLAND PUBLIC LIBRARY BOARD POLICY ENFORCEMENT OF CODE OF BEHAVIOR

In the event a patron does not comply with one or more of the Library's Codes of Behavior, the initial enforcement step will in most instances take the form of a verbal warning to the patron by Library staff.

If a patron's violation of the Code of Behavior continues, Library staff and/or security personnel may ask the patron to leave the Library premises. Failure to leave the premises upon request may result in the police being summoned. Library staff may also summon police whenever they deem it necessary or advisable to do so to address a patron's misconduct.

Violations of the Code of Behavior may result in the restriction or termination of Library privileges, including use of computers and other Library resources. Failure to comply with the Library's Code of Behavior may also result in exclusion from the Library for a period of one day to 90 days depending on the nature of the misconduct and whether the patron has been previously been cited for violating the Library's Code of Behavior.

A patron who is excluded from the Library for a period of more than one day shall be notified of the exclusion by letter stating the code violation upon which the exclusion is based. The letter notice of exclusion shall also inform the patron of the procedure for requesting review of and an opportunity to be heard on the exclusion by the Library Director on written request made within 10 calendar days of the date of the exclusion notice. The Library Director's decision on any appeal shall be final.

A patron who has engaged in chronic misconduct or abusive behavior, or threats of violence may be excluded from the Library permanently by action of the Library Board. Illinois law authorizes the Library 'To exclude from use of the library any person who willfully violates an ordinance or regulation prescribed by the board'. [75 ILCS 16/30-55.55] Depending upon the nature of the misconduct, failure to comply with the Code of Behavior may also result in arrest and prosecution.

The notice of exclusion shall be transmitted by registered or certified mail, return receipt requested, or by receipted-for hand delivery by Library staff or by police acting in consultation with the Library. A copy of the letter and the patron's receipt for it shall be filed with the Library's Incident Reports documenting the misconduct. The period of exclusion shall begin on the day the letter is signed for by or delivered to the patron, whichever is earlier. If the patron's conduct merits review by the board for permanent exclusion, the letter will include the time and date of the board meeting at which the case will be reviewed.

Approved: December 16, 2020
Revised: