

**Blue Island Public Library**  
Board of Trustees Meeting  
August 21, 2013

Agenda

- I. Call to Order
- II. Roll Call
- III. Introduction of Guests
- IV. Reading of Minutes – June 19, 2013
- V. Financial Report – June & July 2013
  - a. Revenue & Expense Report – July 2013
  - b. Payables – June & July 2013
- VI. Library Law Updates
  - a. FOIA: Text Messages
- VII. Director's Report
  - a. Website Project Update
  - b. Agency Tax Rate Report: EAV Drop
  - c. Update on AV Cabinets
  - d. Insurance Renewal FYI
  - e. SWAN RFP Issued July 26, 2013
- VIII. Per Capita Grant Overview and Trustee Contribution: SWOT Analysis (*Discussion Item*)
- IX. Resolution to Close the Library to the Public on Friday, January 17 for a Staff In-service (*Action Item*)
- X. Executive Session
  - a. Discussion of Staff Mid-year Review Results
  - b. Presentation of Director's Review
- XI. New Business
- XII. General Communications
- XIII. Adjournment

**Next Meeting Date: Wednesday, August 21, 2013**

Any individuals requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Blue Island Public Library Director at 708-388-1078 x 14 at least 24 hours in advance of the meeting date so that the Library can make reasonable accommodations for those individuals.