Blue Island Public Library

Board of Trustees Meeting

March 18, 2020 Minutes

Library Conference Room, 7:00 pm

This meeting of the Board of Library Trustees will be held without a quorum of Library Trustees physically present. Library Trustees with conduct the Board meeting with the Library Trustees attending remotely via electronic means. This method of conducting the board meeting is authorized by Executive Order of the Governor (Covid-19 Executive Order No. 5, March 16 2020)

  I.                    Call to Order 6:34pm pm by President Orozco

II.                 Roll Call

Present in Person: Trustees Orozco and Nunez

Present via Phone/Video Conference: Camp, Mason Terzakis, Brown, and Kinney

* 1. Also Present via Phone/Video Conference: Director Anna Wassenaar
  2. Absent: Trustees Prater and DiPace Green

III.              Public Comment – None

IV.              Reading of January 2020 Meeting Minutes

* 1. Trustee Nunez motioned to accept the January 2020 meeting minutes; Trustee Orozco seconded the motion. All in favor – 6:38pm

V.                Financial Report

* 1. Revenue & Expense >Report reviewed
  2. Balance sheet > Reviewed
  3. Trustee Mason Terzakis motioned to approve payables of $21,581.86; Trustee Brown seconded the motion. All in Favor; 6:42 pm

VI.              New Business

* 1. Covid-19 Pandemic Response:

                                                              i.      All department managers are to supply an inventory of their department to the director so we can ensure all items are properly cleaned by the maintenance staff.

                                                            ii.      Trustee Nunez motioned to remain closed until further notice during the Covid-19 Pandemic and the Shelter in place order; Trustee Orozco seconded; All in favor 7:00pm

* 1. Cook County Block Development Grant (Resolution 2020\_4)

                                                              i.      Trustee Nunez motioned to submit the Cook County Block Development Grant as prepared by Director Anna Wassenaar on March 192020. Trustee Orozco Seconded.  Roll Call: Yes-Six; No- Zero; Absent- Two Motion Passed 7:02pm

* 1. Resolution to Delegate Authority to Make Decisions (Resolution 2020\_5)

                                                              i.      Trustee Brown motioned to approve of the Resolution to Delegate Authority to Make Decisions to the Library Director and Board President until the next Library Board Meeting (April 2020). Trustee Camp seconded.  Roll Call: Yes-Six; No- Zero; Absent- Two Motion Passed 7:18pm

* 1. The next meeting will take place April 15,2020, at 6:30pm. This meeting will be held electronically as the Covid-19 pandemic continues.

VII.           The Blue Island Library board holds the health and safety of their staff and patrons as the highest priority and will continue to do what is best for our community.

VIII.        Trustee Nunez motioned to adjourn; Trustee Brown seconded; All in Favor 7:25pm