

Blue Island Public Library
Board of Trustees Meeting
April 15, 2020
Library Conference Room, 6:30 p.m.

The meeting of the Board of Library Trustees will be held without a quorum of Library Trustees physically present. Library Trustees will conduct the Board meeting with the Library Trustees attending remotely via electronic means. This method of conducting the board meeting is authorized by Executive Order of the Governor (Covid-19 Executive Order No. 5, March 16 2020)

Public Comment may be submitted ahead of the meeting via email to bipltrustees@blueislandlibrary.org, or by joining the Zoom video, with login information to be posted on the library website.

Join URL: <https://us04web.zoom.us/j/5205090829>

Meeting ID: Meeting ID: 520 509 0829

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Introduction of Guests
- V. Reading of March 2020 meeting minutes (action)
- VI. Financial Report (action)
 - a. Revenue & Expense
 - b. Balance Sheet
 - c. March 2020 Payables
- VII. Director's Report
 - a. Building and Staff update-
 - b. Community Survey Results/Strategic planning
 - c. Director CE and Community participation
 - d. Department Reports
- VIII. Unfinished Business
 - a. Employee Handbook Drug and Alcohol (action)
- IX. New Business
 - a. Discussion/Approval of Disaster Response Manual
 - b. Pandemic Response Procedure (action)
 - c. New date for Staff In-service-Friday, October 2?
 - d. Lenzini memo-staffing discussion
 - e. Planning for reopening the library to the public: Discussion/(action)
- X. Legislative Updates
 - a. Sustainable Investment Act
- XI. General Communication
 - a. Summer Reading Planning-Virtual participation/Beanstack purchase
 - b. SEI reminder-\$50 fine for each that is not complete by May 1
- XII. Adjournment

The next meeting of the Blue Island Public Library Board of Trustees will be
May 20, 2020

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Blue Island Public Library Director at (708) 388-1078 at least 24 hours in advance of the meeting date.