

Blue Island Public Library
Board of Trustees Meeting
November 20, 2019
Library Conference Room, 7 p.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Introduction of Guests
- V. Reading of October 2019 minutes (action)
- VI. Approval of Executive Session minutes May/June/July 2019
- VII. Financial Report (action)
 - a. Revenue & Expense
 - b. Monthly Payables
 - c. Balance Sheet
- VIII. Director's Report
 - a. Building
 - b. Board, staff, FOL – Holiday Party December 7
 - c. Staffing
 - d. Technology
 - e. Community
 - f. Goals 2020
- IX. Unfinished Business
 - a. Trustee per capita requirements
- X. New Business
 - a. Executive Session for the purposes of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body” (5 ILCS 120/2(c)(1)).
 - b. Staff raises (action)
 - c. Library Director Review and Compensation (action)
 - d. December 2018 meeting (action)
 - e. December 2018 payables (action)
- XI. Legislative Updates
 - a. None
- XII. General Communication
December projects-Holiday Parade Reception, Staff party, Live and Learn Minigrant, Home Depot Grant, Hiring for Tech Annex, new Paychex time system, Marketing Plan and start on Per Capita and IPLAR
- XIII. Adjournment

The next meeting of the Blue Island Public Library Board of Trustees will be
December 18, 2019 or January 15, 2019

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Blue Island Public Library Director at (708) 388-1078 at least 24 hours in advance of the meeting date.