

Blue Island Public Library
Board of Trustees Meeting
August 21, 2019 Minutes
Library Conference Room, 7:00 pm

- I. Call to Order 7:02 pm by President Orozco
- II. Roll Call
 - a. Present: Trustees Kinny, Brown, Prater, Orozco, Camp, Mason Terzakis, DiPace-Greene, Nunez
 - b. Also, present: Interim Library Director Alicia Diaz, and Library Director Anna Wassenar
- III. Public Comment - None
- IV. Introduction of Guests:
 - a. Ed Tracy of Selden Fox Accounting
- V. Reading of July 2019 Meeting Minutes
 - a. Correction: Trustee Jill Mason Terzakis' name
 - b. Trustee Prater motioned to accept the July 2019 meeting minutes with changes; Trustee Camp seconded the motion. All in favor – 7:05pm
- VI. Audit Report by Selden Fox
 - a. Ed Tracy from Selden Fox Accounting reviewed the annual audit report for BIPL. This audit will be sent to Blue Island City Hall to be used within their city-wide audit.
- VII. Financial Report
 - a. Revenue & Expense >Report reviewed
 - b. Balance sheet > Reviewed
 - c. Trustee Mason-Terzakis requested that the expense report chart be reformatted to be consistent with the balance report chart for easier review.
 - d. Trustee Mason-Terzakis motioned to approve payables of \$36,132.04; Trustee Brown seconded the motion. All in favor; 7:50 pm
- VIII. Director Report
 - a. Trustee Leo Castillo has resigned, the Mayor's office has been informed.
 - b. Trustee Education: Director Wassenar to schedule continued education for the trustees on OMA and FOIA. At the June 2019 meeting Robbin Schwartz supplied cost information on their program, Trustee DiPace-Greene recommended looking into Civil Liberties organization as well.
 - c. 2018 per capita still pending from June 30th 2019.
 - d. OMA Review Request now cleared, all parties are satisfied with resolution.
- IX. Unfinished Business
 - a. Spending freeze is no longer needed. Trustee Nunez motioned to end as of August 21, 2019, Trustee Jill Mason Terzakis seconded; All in favor 8:05pm.
 - b. Blue Island City Hall has approved the new sign for the BIPL, and we are now pending on the permit for construction as of August 20th, 2019. Work to be scheduled once the permit is approved.

- i. The Blue Island Historical Society has requested the old BIPL sign once removed. All trustees agreed the sign should be given to the Historical Society.

X. New Business-None

XI. Legislative Update-None

XII. New Trustee Email Address

- a. All trustees are now set up with BIPL email addresses. Additionally Trustee Kinney to be monitoring the bipltrustees@blueislandlibrary.org email.

XIII. Trustee Prater motioned to Adjourn; Camp seconded; All in favor.
Adjournment – 8:35pm