

Blue Island Public Library
Board of Trustees Meeting
July 17, 2019 Minutes
Library Conference Room, 7:00 pm

- I. Call to Order 7:03 pm by President Orozco
- II. Roll Call
 - a. Present: Trustees Kinney, Brown, Prater, Orozco, Camp, Mason Terzakis, DiPace-Greene, Nunez
 - b. Also, present: Interim Library Director Alicia Diaz, and Incoming Library Director Anna Wassenaar, and Catherine Locallo of Robbin Schwartz Law Firm
 - c. Absent: Trustees Castillo
- III. Public Comment - None
- IV. Introduction of Guests:
 - a. Sofia Aguilera
 - b. Anna Wassenaar
 - c. Catherine Locallo
- V. Swearing in of new and reappointed trustees by Sofia Aguilera
 - a. Jill Mason-Terzakis – Reappointed 2019-2022
 - b. Anita Kinney – New trustee 2019-2022
 - c. Carol DiPace-Greene New trustee 2019-2022
- VI. Appointment of Interim Director Alicia Diaz
 - a. Alicia Diaz is to service BIPL as the interim director from June 24th 2019 until August 23rd 2019.
 - b. Trustee Brown motioned to approve; Nunez seconded
 - c. Six in favor, one abstains
- VII. Reading of June 12 Meeting Minutes
 - a. Regular Meeting: Trustee Nunez motioned to accept the June 12 2019 regular meeting minutes with changes; Trustee Orozco seconded the motion. All in favor – 7:24pm
 - b. Executive Meeting: Trustee Mason Terzakis motioned to accept the June 12 2019 executive meeting minutes without change; Trustee Brown seconded. All in favor – 7:26pm
- VIII. Reading of June 14 Meeting Minutes
 - a. Regular Meeting: Trustee Prater motioned to accept the June 14 2019 regular meeting minutes without changes; Trustee Camp seconded the motion. All in favor – 7:28pm
 - b. Executive Meeting: Trustee Nunez motioned to accept the June 14 2019 executive meeting minutes without change; Trustee Orozco seconded. All in favor – 7:30pm
- IX. Reading of June 21 Meeting Minutes
 - a. Regular Meeting: Trustee Nunez motioned to accept the June 21 2019 regular meeting minutes without changes; Trustee Orozco seconded the motion. All in favor – 7:33pm

- b. Executive Meeting: Trustee Prater motioned to accept the June 21 2019 executive meeting minutes without change; Trustee Orozco seconded. All in favor – 7:35pm
- X. Financial Report
 - a. Revenue & Expense >Report reviewed
 - b. Balance sheet > Reviewed
 - c. Interim Director Diaz recommended a temporary spending freeze on large items and material expenses until September 3rd. This would not include payroll and contracted expenses.
 - i. Motion to approve by Trustee Prater seconded by Trustee Mason Terzakis. All in favor; 8:04pm
 - d. Explanation of the Revenue and Expense report was given by Interim Director Diaz to answer Trustee DiPace-Greene’s questions regarding coloring of income in red.
 - e. Trustee Mason Terzakis motioned to approve payables of \$30,968.74; Trustee Camp seconded the motion. One Abstain, Eight in Favor; 8:42 pm
- XI. Unfinished Business
 - a. Approval of hiring Anna Wassenaar as incoming Library Director beginning August 12 2019. Trustee Nunez moved to hire Anna Wassenaar as the Library Director at a salary of \$66,500 with the start date of August 12, 2019. With the condition of a three-month review and an increase in pay after the three-month probationary period. Trustee Brown seconded > Roll Call:
 - i. No- Kinney
 - ii. Abstain- DiPace-Greene
 - iii. In Favor- Brown, Prater, Orozco, Camp, Mason Terzakis, Nunez
- XII. Motion to enter Executive session for the purposes of discussing the appointment, employment, compensation, discipline, performance, or dismissal of a specific employees of the public body or legal counsel for the public body by Trustee Nunez, Seconded by Camp, All in Favor 8:06pm
 - a. Trustee Nunez motioned to exit executive session; Trustee Camp seconded; All in favor 8:30pm
- XIII. Trustee Orozco made a motion to appoint the Robbin Schwartz law firm to serve as legal counsel for specific assignments as may be assigned by the Library or the Library’s General Counsel. Trustee Mason Terzakis seconded; In Favor: Eight, No: One.
- XIV. Board of Trustees Elections:
 - a. **President:** Trustee Camp nominated Trustee **Orozco**; Trustee Mason Terzakis seconded; All in Favor
 - b. **Vice President:** Trustee Camp nominated Trustee **Brown**; Trustee Mason Terzakis seconded; All in Favor
 - c. **Treasurer:** Trustee Nunez nominated Trustee **Mason Terzakis**; Trustee Camp seconded; All in Favor
 - d. **Secretary:** Trustee Orozco nominated Trustee **Nunez**; Trustee Camp seconded; All in Favor

- XV. Director Report
- a. Colleen Waltman's last day was June 28, Alicia Diaz is handling day to day operations until August 23 2019.
 - b. A power outage occurred forcing the Summer Lunch Program to be cancelled for one week, resuming on July 5th.
 - c. Annual audit report to be reviewed in August
 - d. Staffing: Katie in Youth Services last day is July 31st, open position to be posted thereafter.
- XVI. Trustee Orozco motioned to Adjourn; Camp seconded; All in favor.
Adjournment – 8:55pm