

Blue Island Public Library
Board of Trustees Meeting
June 12, 2019 Minutes
Library Conference Room, 7:00 pm

- I. Call to Order, 7:00PM >> Meeting was lead by President Orozco
- II. Roll Call >> Present: Trustees, Orozco, Brown, Prater, Mason Terzakis, Nunez, and Castillo.
Also present: Library Director, Waltman.
Absent: Trustees Chauncey, Debela, Brown, Camp
- III. Public Comment >> None
- IV. Introduction of Guests, (7:10pm to 7:19pm) >> Jim Brienzo.
 - a. Mr. Brienzo came to listen to what the BIPL had planned to accomplish with the monetary gift his family to the library.
 - b. The board discussed the sign that is to be presented to city for approval; also the small plaque that would be added commemorating his family members.
 - c. The idea is to have a dedication ceremony once the sign and plaque have been approved by the city and installed. Mr. Brienzo will be an honorary guest.
- V. Reading of May 2019 meeting minutes 7:21pm (action)
 - a. Trustee Prater motioned to accept May 15th Executive Minutes; Nunez seconded the motion. All in favor.
 - b. Trustee Nunez motioned to accept May 15th Regular Minutes; Orozco seconded the motion. All in favor.
 - c. Trustee Nunez motioned to accept May 30th Regular Minutes; Prater seconded the motion. All in favor.
 - d. Trustee Prater motioned to accept May 30th Executive Minutes; Nunez seconded the motion. All in favor.
- VI. Financial Report, 7:36pm (action)
 - a. Revenue & Expenses – discussed
 - b. May 2019 Payables – discussed
- Trustee Mason Terzakis motioned to accept May 2019 payables in the amount of \$16, 088.17; Castillo seconded the motion. All in favor.
 - c. Balanced sheet – discussed
- VII. Director’s Report, 7:30pm
 - a. Unemployment rate has dropped – lower rates >> Discussed
 - b. Insurance letter (s) – May 16 & 28, 2019 >> Discussed
 - c. June 15 “Yard Sale” >> announced
 - d. Prevailing Wage – not necessary to Pass just to pa, fyi
 - e. Staffing >> Discussed
 - f. Summer reading t-shirts >> Discussed; to sell at \$2.50
 - g. Summer lunches >> Discussed
 - h. Last day, etc. >> Director Waltman will no longer be here as of July 2019

- i. Audit complete – draft review >> tentatively may come during August meeting per Board’s preference
- VIII. Unfinished Business, 7:41pm
- a. Sign/donation discussion
 - Trustee Castillo motioned to accept design #1 (letters and logo, not illuminated); Nunez seconded the motion. All in favor.
 - Director Waltman will contact Howard to let the city know, so that the design which will be presented to the City of Blue Island for approval.
 - Trustee Nunez motioned to have the old sign (the cement sign at the entrance of the library) removed; Prater seconded the motion. All in favor.
 - b. Painting appraisal >> Painting was appraised at \$3,000.00 to \$5,000.00. For now, the Board voted not to sell, and will remain as BIPL’s property.
- IX. New business
- a. Director Search 8:00pm (action) >> Executive Session for the purpose of discussing “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body” (5 LCS 120/2(c)(1)).
 - 8:00pm - Trustee Nunez motioned to go into Executive Session; Castillo seconded the motion. All in favor.
 - 9:00pm – Trustee Nunez motioned to exit Executive Session; Orozco seconded the motion. All in favor.
 - b. Trustee appointments/committees – officers
- X. Legislative Updates
- a. None
- XI. General Communication
- a. Thank you from Eisenhower Activities Committee
 - b. Thank you from Friends of District 218
 - c. Insurance Letter >> Discussed
- XII. Other discussions
- a. None
- XIII. Adjournment 9:07pm
- a. Trustee Orozco motioned to adjourn; Nunez seconded the motion. All in favor.

The next meeting of the Blue Island Public Library Board of Trustees will be held on Friday, June 14, 2019 – at 5:30 P.M.

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Blue Island Public Library Director at (708) 388-1078 at least 24 hours in advance of the meeting date.