

Blue Island Public Library
Board of Trustees Meeting
May 15, 2019 Minutes
Library Conference Room, 7:00 pm

- I. Call to Order, 7:02 pm >> Meeting was lead by President Orozco
- II. Roll Call >> Present: Trustees Prater, Orozco, Brown, Chauncey, Nunez, Mason Terzakis, Camp, Debela, and Castillo. Also present: Library Director, Waltman.
Absent: No one
- III. Public Comment >> None
- IV. Introduction of Guests >> None
- V. New business
 - a. Sign presentation (action) (7:03PM – 7:41PM)
 - Tabitha Bowen presented and explained materials for the library sign.
 - Several design options and their cost were discussed
 - The Board opted to consider the following 2 options:
Option A – for the cost of \$8,372.75 (for a metal BIPL logo, not illuminated, plus the words “Blue Island Public Library”, on the outside wall near the entrance
Option B – for the cost of \$1,621.00 (for a metal BIPL logo, no words, not illuminated, on the east side of the outside wall).
 - Tabitha will do additional renderings and estimates to finalize the decision.
 - The removal of the old sign at the entrance is TBD.
 - b. Executive session to discuss ‘The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body’ (5ILCS 120/2(c)(1)).
 - (7:51PM) Trustee Prater motioned to enter executive session. Trustee Orozco seconded. All in favor.
 - (8:39PM) Exited executive session.
 - c. June Board meeting(s) (action) (8:39PM)
 - Discussed >> Trustee Nunez motioned to meet June 12th in order to discuss screening of potential director applicants and interviews. Trustee Brown Seconded. All in favor.
 - d. Insurance (action) (8:43PM)
 - Discussed. With the new insurance policy we will be paying \$526.00 less. Trustee Camp motioned to accept the insurance renewal. Chauncey Seconded. All in favor.
- VI. Reading of April 2019 meeting minutes (action) (8:46PM)
 - Trustee Nunez motioned to accept minutes as are; Trustee Castillo seconded the motion. All in favor
- VII. Financial Report (action)
 - a. Revenue & Expense >> Report reviewed

- b. April 2019 payables >> (8:50PM) Trustee Brown motioned to accept April 2019 payables in the amount of \$108,581.14; Trustee Mason Terzakis seconded the motion. All in favor.
 - c. Balance sheet >> Reviewed
- VIII. Director's Report (8:51PM)
- a. Building updates >> Discussed
 - b. Indoor/outdoor improvements (carrels/masonry estimates >> Discussed
 - c. Summer lunches >> Discussed. Kellogg's is interested in collaborating. Program begins June 10th.
 - d. Staffing >> Discussed
 - e. In Service >> Discussed. Had a positive patron response and feedback.
 - f. FOL and Yard sale >> Discussed June 15, 2019 will be the Spring Yard Sale; donations are welcomed.
 - g. Crash funds breakdown >> Discussed
 - h. Summer Reading planning >> Discussed. June 1st is kick-off; will wrap up July 27th with entertainment provided by a magician.
- IX. Unfinished Business (action) (8:55PM)
- a. Painting >> Discussed. It costs \$140.00 to get the painting professionally appraised. Camp motioned to get the painting appraised, but not to sell it at the moment. Trustee Nunez seconded the motion. All in favor.
- X. Legislative Updates >> None
- XI. General Communication (8:58PM)
- a. June 15, 2019 will be the Spring Yard Sale; donations are welcomed.
- XII. Other discussion >> None
- XIII. Adjournment (8:59PM)
Trustee Castillo motioned to adjourn; Trustee Mason Terzakis seconded.

The next meeting of the Blue Island Public Library Board of Trustees will be held on
Wednesday, June 12, 2019 – at 7:00 P.M.

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Blue Island Public Library Director at (708) 388-1078 at least 24 hours in advance of the meeting date.