

## 1. Introduction

General Aims. The public library is an institution recognizing the need of all people for continuing self-education. The Library's services are designed and carried out primarily to fulfill its educational function. The Blue Island Public Library seeks to:

1. Cooperate with schools by encouraging good reading habits among young people and by helping to meet the supplementary reading needs of students in elementary, secondary, college and adult education classes.
2. Enter into cooperative ventures with other libraries to provide better library services for patrons of the library.

The Blue Island Public Library assembles, preserves, makes available and offers guidance in the use of printed and non-print materials that enables its patrons to:

1. Educate themselves continuously.
2. Keep pace with progress in all fields of knowledge.
3. Become more familiar with their cultural heritage.
4. Become more responsible members of their home, community, country, and the world.
5. Become more capable in their occupations, or find information for finding new jobs and educational opportunities.
6. Discover and develop their creative capacities for and appreciation of the arts, literature and the sciences.
7. Use their leisure time in the enjoyment of reading and in other ways that promote personal and social well-being.

Some services and materials offered are listed below, though this list is not meant to be exhaustive or comprehensive, it does offer a general guideline for staff and users:

1. Reading Guidance. Reading guidance will be provided to individuals or groups upon request.
2. Children's Service. Services to children include reading materials and records, reading guidance, instruction in the use of the Library, story hours, craft instruction, videos and special programs.

3. Reference Service. Reference service is supplied to patrons seeking information according to the Library's Reference Policy.
4. InterLibrary Loan Service. Books or materials not included in the Blue Island Public Library's collection may be obtained upon request, by any patron holding a Blue Island Library card, from the Suburban Library System or any library where the materials is available.
5. Audiovisual Service. A film service provides 16mm sound films to organizations at a nominal cost. Records, cassettes, videos, compact discs, tape players and maps are also available.
6. Blind and Physically Handicapped Service. Services for the blind and physically handicapped include talking books, magnifying lenses and large print reading materials.
7. Reading Material. Materials include books, periodicals, newspapers and pamphlets.
8. Other Services: copying machine, computers, coupon exchange and paperback exchange.

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