Blue Island Public Library

Board of Trustees Meeting

Oct 17, 2018 Minutes

Library Conference Room, 7:00 pm

1. Call to Order (7:08 p.m.) > Meeting lead by President Orozco
2. Roll Call > Present: Trustees Debela, Prater, Orozco, Brown, Nunez; also present was Library Director, Waltman. Absent: Trustees Chauncey, Mason Terzakis, Castillo, Camp.
3. Public Comment > None.
4. Introduction of Guests > None.
5. Staff presentation > None – reschedule to another meeting
6. Reading of September 2018 Regular Meeting Minutes (action) > Motion to accept September 2018 minutes: Brown motion, Nunez second
7. Financial Report (action)
   1. Revenue & Expense
   2. September 14 – October 11, 2018 payables – Motion to approve the payables in the amount of $40,278.54. Brown motion, Nunez second.
   3. Balance sheet
8. Director’s Report
9. Building updates – rebuild, sign, electric
10. Board, staff, FOL meet and Greet – October 26
11. Surveillance video – covered by policy
12. Kids ditching at the library - worked with schools and BI Police
13. ILA >

* Director Waltman attended the Illinois Library Association in Peoria on 10/9/18.

1. Review

* Director Waltman will present her list of accomplishments to the Board during next meeting in November

1. Unfinished Business 7:38PM
   1. Sign discussion

* Director Waltman sent suggestion for the ‘arm’ signs to the All-right signs. Awaiting response from them; renderings will be presented to the Board during Nov meeting.
  1. Trustee per capita requirements
* Members were encouraged to read Chapters 6-7 by next Nov meeting, and Chapters 8-10 before the end of the year and bring any questions/comments for discussion.

1. New business (7:46 p.m.)
2. Levy (action) > Discussed

* Trustee Orozco motioned (8:09PM) to notify attorney Roger Ritzman that we are to levy 4%; Trustee Castillo seconded the motion. All in favor

1. 2019 Days Closed (action) > Discussed

* Trustee Brown motioned to accept 2019 calendar as presented; Trusteed Nunez seconded the motion. All in favor.

1. 2019 Meeting Dates (action) > Discussed

* Trustee Prater motioned to accept 2019 calendar as presented; Trustee Orozco seconded the motion. All in favor.

1. November 21, 2018 meeting change (action) > Discussed

* November meeting will be held on Wed Nov 14th to accommodate the Thanksgiving celebrations taking place during the third week of November. All in favor.

1. 2018 holiday party (action) > Discussed

* Trustee Castillo motioned to have the BIPL holiday party on Friday, December 7th at 4:00PM, with a budget of $500.00; Trustee Prater seconded the motion. Those invited are library staff, Friends of the Library and Trustees; invitees can bring one guest.

1. Legislative update
2. None
3. General Communication
   1. Reminder > Meet and Greet (party) will be Oct 26th, 5:00PM to ?

Invited: Library staff, Friend of the Library, Library Trustees

1. Adjournment

Trustee Prater motioned to adjourn at 8:19PM.

The next meeting of the Blue Island Public Library Board of Trustees will be held on

Wednesday, December 19, 2018 – at 7:00 P.M.

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Blue Island Public Library Director at (708) 388-1078 at least 24 hours in advance of the meeting date.