Blue Island Public Library

Board of Trustees Meeting

Jan 17, 2018 Minutes

Library Conference Room, 7:00 pm

1. Call to Order (7:08 p.m.) Meeting presided by Board President Orozco.
2. Roll Call > Present Trustees: Prater, Orozco, Brown, Mason Terzakis, Castillo. Also present Library Director Waltman. Trustees absent: Chauncey, Perez.
3. Public Comment > None
4. Introduction and presentation of guest > None
5. Reading of January 2018 Regular Meeting Minutes (7:09 p.m.) (action)

* Trustee Mason Terzakis motioned to accept Jan 2018 Minutes with minor modifications; trustee Prater seconded the motion. All in favor.

1. Financial Report (7:12 p.m.) (action)
2. Revenue & Expense > Reviewed
3. January 12, 2018 – February 15 2018 Payables > Trustee Mason Terzakis motioned (7:27 p.m.) to accept Payables in the amount of $26,007.16; Trustee Prater seconded. All in favor.
4. Balance Sheet > Reviewed
5. Director’s Report (7:29 p.m.)
6. IPLAR complete > Discussed, Director Waltman pointed out many categories with significant increases
7. RAILS certification complete > Discussed
8. ILLINET interlibrary report complete > Discussed
9. SEI names to Cook County
10. Thefts follow up – thief caught; items returned > Discussed
11. SWAN update > Discussed, projected increase for 7/1/2018 is minimal, less than $100
12. Chamber breakfast March 16, 8 am > Board invited.
13. Additional items reported and discussed:

* Chamber dinner March 10, 6 pm > Board reminded and invited
* The library has had issues with some kids misbehaving >> 1) In one occasion, fighting/causing problems at library grounds, police was called to mitigate the situation 2) Also there seems to be a few kids creating problems in the library (being loud, using vulgar language, inciting other kids to misbehave. The board discussed the probability of hiring a second security guard to cover after school hours (Mon 6:30-9 pm, Tues from 5-9 pm, and Wed and Thurs from 3-6 pm), the hours that our current security guard is not able to cover. Board agreed that it will be a good idea to look into this before after the summer season, when cold weather attracts kids to meet at the library after school.

1. Old Business (8:00 p.m.)
   1. Blue Island Public Library Policy Manual, Section 10, Library cards (action) > Reviewed and discussed. Trustee Castillo motioned to accept the suggested policy. Trustee Prater seconded the motion. All in favor.
2. New Business (8:05 p.m.).
   1. Blue Island Public Library Code of Behavior (action)

Reviewed. Trustee Castillo motioned (8:14 pm) to accept the BIPL Code of Behavior with minor modification; Trustee Orozco seconded it. All in favor.

* 1. Patron ban A (action)
  2. Patron ban B (action)

Both patrons A & B were discussed together since all incidents involved both as a pair. Both have been involved as a pair over the past 10 years, causing problems at the library (for example - being disrespectful to other patrons, leaving their belongings on site for long hours while they leave the library and return, using vulgar language, arguing, being rude to staff). The library has documented the many incidents over the years. The Board discussed the situation presented and agreed that, in consideration for the safety and respect of other patrons and BIPL staff, it would be best to ban these two patrons for 10 years. Trustee Prater motioned (8:26 pm) to accept the banning of both patrons for 10 years, and can only come back upon presenting themselves and petitioning to the Board; Trustee Castillo seconded the motion. All in favor. UPDATE: Patron A received letter, Patron B had not as of this meeting date.

1. General Communication (8:28 p.m.)
   1. Julie Sklom sent a Thank You card to the Blue Island Library in appreciation for the farewell dinner-meeting organized in her honor last month for having served as BIPL Trustee for 17 years.
2. Adjournment (8:30 p.m.) > Trustee Orozco motioned to adjourn.

The next meeting of the Blue Island Public Library Board of Trustees will be held on

Wednesday, April 18, 2018.

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the Blue Island Public Library Director at (708) 388-1078 at least 24 hours in advance of the meeting date.